

MINUTES
OF THE FIRST MEETING
OF
THE CANADIAN NATIONAL COMMITTEE ON ILLUMINATION
HELD AT THE NATIONAL RESEARCH COUNCIL, OTTAWA
5 JULY, 1957

PRESENT: Mr. J.B. Bateman
 Mr. W.F. Elliott
 Dr. W.E.K. Middleton (President)
 Dr. G.W. Wyszecski (Secretary)

ABSENT: Mr. G.D. Mills. (Mr. Mills telephoned with apologies).

AGENDA

1. Call to order.
2. Consideration of draft by-laws.
3. Affiliation with C.I.E.
4. Motion requesting N.R.C. to pay the dues if application accepted.
5. Possible enlargement of the Committee.
6. Consideration of questionnaires already received.
7. Other business.
8. Adjournment

1. Call to order.

The president opened the meeting at 10:10 a.m.

2. Consideration of draft by-laws.

The draft by-laws submitted by the president were discussed point by point. After several modifications and additions were suggested, a motion was moved by the president to pass the by-laws. Mr. Bateman seconded the motion and the committee voted unanimously to adopt the by-laws. The final reading of the by-laws as worked out by the committee is given in Appendix A.

3. Affiliation with C.I.E.

The application for affiliation of the Canadian National Committee with the CIE awaits the arrival of special application forms which are being sent to the president by Mr. Chappat, the secretary of the CIE. However, the following motion moved by Mr. Bateman and seconded by Mr. Elliott, reads:

"The CNC on Illumination instructs the secretary to make formal application for affiliation to the CIE".

This motion was passed unanimously.

4. Motion requesting N.R.C. to pay the dues if application accepted.

"The CNC on Illumination at its first meeting on 5 July, 1957, has instructed the secretary to make application for affiliation with the CIE. In the event that this application is accepted, the committee requests the N.R.C. to arrange to pay the annual dues of the CNC to the CIE."

This motion was moved by Mr. Elliott and seconded by the secretary. It was passed unanimously.

5. Possible enlargement of the Committee.

The president pointed out that in view of the large number of different activities among the work of the CIE the members of the CNC would certainly not be able to handle all problems by themselves. About 2 or 3 more experts in the CNC seem to be necessary in order to become more effective. In particular, a second representative of the I.E.S. would be desirable and perhaps one of the C.S.A. Consideration should also be given to recommend Mr. J.P. Wilson from the Department of Transport as an expert in signal lights for aviation. It was agreed among the members of the CNC that at present no formal action should be taken to enlarge the committee, but some information should be inquired about the interests of the I.E.S. and the C.S.A. in being represented

in the CNC, and also whether Mr. J.P. Wilson of the Department of Transport and Mr. Grant Davidson of the Hydro-Electric-Power Commission of Ontario would be available as members of the CNC. The president and Mr. Bateman agreed to inquire on these matters informally.

6. Consideration of questionnaires already received.

The secretary submitted a number of questionnaires which were received from various working committees of the CIE during this year and so far had not been answered. After discussing briefly the content of each one of the questionnaires, Mr. Bateman and Mr. Elliott were requested to consider some of them more closely and, if possible, prepare answers and send them to the secretary of the CNC who will then forward them to the corresponding working committees of the CIE. The following questionnaires were considered in detail:

- a) Lighting for transport other than automobile and air. (S.3.3.2.2.) - Assigned to Mr. Elliott. Mr. Elliott has already received a copy of that questionnaire.
- b) School and office lighting (S.3.1.3). Assigned to Mr. Bateman. A copy is being sent to Mr. Bateman.
- c) Lighting of sport stadiums (S.3.3.4). Assigned to Mr. Bateman. A translation of the questionnaire is being sent to Mr. Bateman.
- d) Lighting for selling (S.3.1.8). Assigned to Mr. Bateman. A copy is being sent to Mr. Bateman.
- e) Industrial lighting (S.3.1.4.). Assigned to Mr. Bateman. Copy being sent to Mr. Bateman.
- f) Lighting legislation (S.4.2.). It was decided to take no action on this questionnaire.
- g) Education in schools and colleges and professional circles (W.4.1.1.). It was decided to take no action on this questionnaire.

7. Other Business

There was no other important business to discuss.

8. Adjournment

Mr. Bateman moved a motion for adjournment, and it was seconded by Mr. Elliott. The CNC adjourned at 12:25 P.M.



G.W. Wyszecski,
Secretary

GWW:fb

APPENDIX A

BY-LAWS

of the

CANADIAN NATIONAL COMMITTEE ON ILLUMINATION

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|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name | 1. The name of the Committee shall be the Canadian National Committee on Illumination. If and when it is affiliated with the International Commission on Illumination, the name shall become the Canadian National Committee of the CIE, abbreviated "CNC of CIE". |
| Purpose | 2. The purpose of the committee shall be to further the art and science of photometry, colorimetry and illumination in Canada, to represent Canada in the affairs of the International Commission on Illumination and to express Canadian views on such subjects as may be brought up for discussion by the CIE. |
| Appointment | 3. The committee is appointed by the National Research Council as a special committee of the Council. The appointment of additional members of the committee can be recommended by the committee to the National Research Council. |
| Officers | 4. The officers of the committee shall be a President and a Secretary. Both of these officers shall be from the staff of the National Research Council. In addition to these officers, the committee may appoint such other officers as it deems desirable. |
| Meetings | 5. Meetings of the committee shall be called by the President whenever, in his judgement, there is sufficient business to transact or for the consideration of urgent matters submitted by the CIE. There shall, however, be an annual meeting in January of each year. |
| Quorum | 6. Two-thirds of the total membership of the committee or 8 members, whichever is the least, shall constitute a Quorum. |

Voting

7. In dealing with routine matters at meetings an affirmative vote of two-thirds of the members present shall be adequate to ensure the passage of a motion.

Letter ballots

8. At the request of the president, the secretary may send out letter ballots to all the members for the purpose of ascertaining their opinion on any question which may arise between meetings. An affirmative vote of two-thirds of the members shall be required to ensure the passage of any motion thus submitted. Negative votes on a letter ballot shall be accompanied by a written statement of the reasons for such negative votes.

Questions referred
by C.I.E.

9. On questions referred to the committee by the CIE for approval, an affirmative vote of two-thirds of the total membership of the committee shall be required before the approval of the Canadian National Committee can be indicated to the CIE.

Consultants

10. At the request of any member, the Secretary may invite one or more persons to attend any meeting or meetings, and/or to take part in discussions conducted by correspondence. Such persons shall not have the right to vote.

Sub-committees

11. The committee may establish sub-committees. The chairman of such a sub-committee shall be appointed by the President, from the membership of the Committee, and shall himself appoint the sub-committee, subject to ratification at the next meeting of the Committee or by letter ballot at the discretion of the Secretary. Members of sub-committees need not be members of the Committee.

Amendment of by-laws

12. These by-laws may be amended by an affirmative vote of four-fifths of the total membership of the committee at a meeting or by letter ballot provided that notice of motion has been given at least two months before the date of the meeting or of the letter ballot.