

# Canadian National Committee of the CIE

The 33rd Annual Meeting of the CNC/CIE will be held

Friday, November 18, 1988, 10:00 am to 4:00pm

in the Conference Room (3rd floor)

of the

Social Sciences Research Building  
(Next to the Loeb Building)

Carleton University, Ottawa

## Agenda:

1. Call to order and approval of agenda
2. Minutes of the 32nd annual CNC/CIE meeting
2. President's Report
3. Secretary/Treasurer's Report
4. Reports from Division Members
5. Nominations and appointments
6. Matters arising:
7. Adjournment:

R.S.V.P.

**Minutes of the 33rd Annual Meeting of the CNC/CIE, held at Carleton University, November 18, 1988.**

**Attendees:** W. Budde, R. El Diasty, B. Jordan, D. Moizer, T. Nilsson, Pasini, A. Robertson, B. Tansley, D. Tiller, R. White.

**Regrets:** Bassett, Charlton<sup>0/</sup>, Kaiser, McFadden, Rea

**Resigned:** Mulvey, Cornish

1. After a call to order Alan Robertson explained the CISTA regulations and noted that Tansley and El Diasty are not yet confirmed. A memo was sent to CISTA in Aug. 88.

It was agreed to add Dale Tiller to the advisory membership list. Dale's interest is in Division 3 activity.

2(a). Motion of approval of minutes (moved by B. White, seconded by B. Tansley)

Motion approved

2(b). President's Report (as submitted)

annexed letter from Central Bureau

Discussion of the matter of financial difficulties at the Central Office in Vienna...

Budde moved that the CNC suggest to the Central Bureau that the CIE Journal be made into a paid journal.

El Diasty 2nded this motion

Motion approved

Alan Robertson to write the Central Bureau with this suggestion

Jordan moved acceptance of the President's Report

2nded by El Diasty

Motion approved

2(c) A presentation was made to W. Budde from the CIE in recognition of his 25 years of service to the CIE in both the National Committee and the Central Bureau. Dr. Budde said a few words of thanks and recognized the contributions of many

colleagues and individuals in CIE who helped and inspired him over the years.

### 3. Secretary's Report -- as submitted

Bob White suggested including in the publication catalogue a set of 'core collection' packages. These would be recommended to institutions and individuals wishing to add CIE documentation to their technical libraries. There would be approximately 5 basic publications in each package

Discussion ensued and it was agreed that the following individuals would provide the lists for the core publications:

Architecture -- White  
Engineering  
Transportation -- Tansley  
Photometry and Radiometry -- Robertson  
Public Works -- Pasini  
Vision -- Tansley (Kaiser?)  
Photobiology (?)

These lists are to be submitted to the Secretary by the end of the year.

Discussion ensued regarding a possible 'package price' discount.

A suggestion was made to write to the USNC/CIE to advertise to tell Canadians that CIE publications are available. The secretary noted that mailing lists are in the process of being prepared and such advertising would be disseminated widely within the country in any event.

Another suggestion was made to recommend that 2-sided photocopying be used as a measure to reduce price for CIE pubs. El Diasty suggested that a brief description of titles contained in the 21st quadrennial session may help to sell more 'Proceedings'... This is to be looked into.

The Secretary noted that the mailing lists are available on floppy

disk and interested parties may wish to obtain them for dissemination of CIE-relevant information.

Ivan Pasini is to provide manufacturer's addresses for the mailing list.

Byron Johnston moved approval of the Secretary's Report  
2nded by David Moiser.

#### 4. Reports from Division Members

Division 1: (Kaiser (absent)) no report submitted. A. Robertson gave a brief verbal description of the activity of the Division.

No annual meeting in 1988. Canada is on a # of the T.C.s.

Next full meeting in Vienna in Oct. '89 with Lux Europa.

Division 2: (Robertson) As submitted. 25 T.Cs currently working. Detailed report available on request.

Division 3: (Pasini) As submitted discussion regarding efforts to improve technical information on daylighting. Canadian input to Div. 3 is minimal.

Division 4: (Tansley) As submitted

Division 5: (Szecker) no report submitted

Division 6: (Tsujiata (absent)) no report submitted

Division 7: (White) As submitted

#### 5. Nominations/appointments

Bob White re-confirmed as member for Division 7.

Discussion ensued regarding a potential replacement for Tsujita for Division 6 Ray Lafontaine from the Canadian Conservation Institute may be interested...

Bob White agreed to serve as interim Div. 6 Member and will receive information

Alan Robertson to contact Division 6 and to write Tsujita to relieve him of Div. 6 duties.

Jacques Roberge to replace George Szecker for Div. 5 member?

David Moiser moved that last year's nominations for CNC/CIE membership be reiterated: Robertson, Kaiser, Bassett, confirmation of Tansley and El Diasty and 2 vacancies be filled

from Roberge, Pasini and Wasny.  
2nded by Budde.  
Motion Approved

Tansley moved that Dale Tiller be accepted as advisory member  
2nded by Moiser  
Motion approved

## 6. Matters arising:

Discussion ensued regarding the dissemination of CNC/CIE information. A suggestion was made that a one page summary of the activities of each division during the past year be included in the minutes of the CNC/CIE.

No motion.

Tansley proposed the production of CNC/CIE letterhead for use within the CNC/CIE committees and for correspondence, dissemination of publications, etc. Tansley to work up an example for approval and to write to R. Aldworth regarding the new CIE logo.

Discussion regarding transfer of ideas from CIE through CNC to Canadian industry. Could NRC advise?  
Ivan Pasini to provide guidance regarding products and ideas pertinent to DIV 3 by Jan 18, 1988 to A. Robertson.

Moved by Budde: an honourarium be paid to student assistants for preparing mailing materials, etc.  
2nded by B. White

El Diasty queried the advertising by the IES in CIE publications. Discussion followed regarding the placement of Canadian addressed in IES publications for CIE publications sales.

Tansley raised the matter of Schanda's letter regarding advertising in the CIE news. Discussion followed and a suggestion that acknowledgement of corporate sponsorship, but not

advertising per se, be used in the CIE news.

**7.** The meeting was adjourned at 4:00 pm.